

November 13, 2025

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Scott Anderson presiding. Also in attendance were Commissioner Brett Deaton, Manager Todd Souvenir, Maintenance Manager Jerry Nakonsky, Administrative Assistant Mackenzie Jones, Attorney Tim Hanigan, and Secretary Nadia Goldinov.

The general public attended by Zoom teleconference.

The meeting opened at 12:00 p.m.

APPROVAL OF MINUTES

Commissioner Deaton made a motion to approve the minutes of the regular board meeting held on October 9, 2025, as submitted, and Commissioner Anderson seconded. The motion passed 2-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for October 2025, copies of which are attached. Commissioner Deaton made a motion to approve the financial reports for October 2025, and Commissioner Anderson seconded. The motion passed 2-0.

APPROVAL OF VOUCHERS:

Commissioner Deaton made a motion to approve vouchers 2025-416—2025-452 in the amount of \$50,973.90 for the month of November 2025, and Commissioner Anderson seconded. The motion passed 2-0.

OPEN FORUM:

There were no public comments at that time.

ACTION ITEMS:

Resolution No. 2025-03 Adopting the 2026 Budget

Commissioner Anderson made a motion to approve Resolution No. 2025-03 A Resolution Adopting the 2026 Budget of the District, and Commissioner Deaton seconded. The motion passed 2-0.

Resolution No. 2025-04 Authorizing the 2026 Tax Increase

Commissioner Deaton made a motion to approve Resolution No. 2025-04 A Resolution Authorizing the 2026 Tax Increase of the District, and Commissioner Anderson seconded. The motion passed 2-0.

Resolution No. 2025-05 Authorizing and Amending the Rate Schedule of the District

Commissioner Deaton made a motion to approve Resolution No. 2025-05 A Resolution Authorizing and Amending the Rate Schedule of the District, and Commissioner Anderson seconded. The motion passed 2-0.

Resolution No. 2025-06 Delegation of Authority

Commissioner Anderson made a motion to approve Resolution No. 2025-06 Delegation of Authority, and Commissioner Deaton seconded. The motion passed 2-0.

Deferred Compensation

Manager Souvenir asked the board's thoughts and opinions on adding a deferred compensation for the benefit of the Port's employees. It would be similar to a 401k and would give the employees a chance to put some money away pretax. Discussion ensued.

Commissioner James Sorensen entered the meeting at 12:05 p.m.

The commissioners gave a general consensus to move forward with the deferred compensation.

MANAGER'S REPORT

Manager Souvenir stated the main thing the Port has been working on, besides the budgeting and the rates, is the new house the Port purchased. They have named it the Bell House. Manager Souvenir provided an update on all the work the Port has done and is doing on the house. Discussion ensued.

Commissioner Deaton asked Manager Souvenir when will the house be ready, and once it's ready, how will the Port get word out that the house is up for rent. Manager Souvenir commented that they hope to have the house ready by springer season, and they will probably post the rental information on the Port's website.

Commissioner Sorensen asked Manager Souvenir if the Port received the B-roll from Wahkiakum West Communications. Manager Souvenir commented he did not, but he will reach out to Ken Johnson at Wahkiakum West Communications and follow up with him about it. Discussion ensued.

Commissioner Deaton commented the Port should think about having people put down some sort of retainer when renting the Bell House. Discussion ensued.

COMMISSIONER COMMENTS:

Commissioner Anderson asked Manager Souvenir if the Port got all the milfoil sprayed. Manager Souvenir said they did, but there was some milfoil that came back. Discussion ensued.

ADJOURNMENT:

The regular meeting was adjourned at 12:25 p.m.

The next regular meeting will be held December 11, 2025, in the DeBriac Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of November 13, 2025.



Scott Anderson, President



Brett Deaton, Vice-President



James Sorensen, Secretary