

Manager Souvenir reported that the Port will be replacing all the water lines on the docks this winter. The Port has purchased the lines and they are just needing to replace and add water spouts. Discussion ensued.

COMMISSIONER COMMENTS:

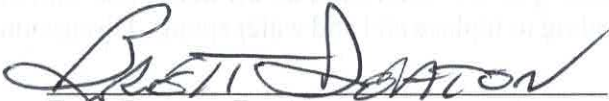
Commissioner Sorensen questioned what a regatta is. Manager Souvenir explained that it is a Boat race. Discussion ensued regarding possibly holding an event at the Port during these regattas to bring a crowd.

ADJOURNMENT:

The regular meeting was adjourned at 12:11 p.m.

The next regular meeting will be held December 14th, 2023, in the DeBriac Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of November 9, 2023.

A handwritten signature in blue ink, appearing to read "Brett Deaton", written over a horizontal line.

Brett Deaton, President

James Sorensen, Vice-President

A handwritten signature in blue ink, appearing to read "Scott Anderson", written over a horizontal line.

Scott Anderson, Secretary

Commissioner Anderson commented that he had talked with Commissioner Deaton regarding his thoughts on the rates compared to other Ports around. Manager Souvenir commented that Port 1 pricing is right in line with other marinas.

Commissioner Anderson made a motion to approve Resolution No. 2023-06 Authorizing and Amending the Rate Schedule of the District, and Commissioner Sorensen seconded. There was no public comment. The motion passed 3-0.

Resolution No. 2023-07 Authorizing the 2024 Tax Increase of the District

Commissioner Anderson made a motion to approve Resolution No. 2023-07 Authorizing the 2024 Tax Increase of the District, and Commissioner Deaton seconded. There was no public comment. The motion passed 3-0.

DISCUSSION ITEMS:

Nothing at this time.

MANAGER'S REPORT

Manager Souvenir commented that he wants the Commissioners to read the Employee Handbook before discussing it during a meeting, so he will push the discussion to the next meeting.

Manager Souvenir reported that the audit has officially started this week. Next week will be the interview and the full audit should take 3-5 weeks.

Manager Souvenir reported that he received an email yesterday regarding a new group that is interested in holding a regatta in early May, 2024. Discussion ensued.

Manager Souvenir commented that the Port has changed the name of the Farmers Market. He explained that Admin. Assistant Mackenzie Jones has been working with the vendors regarding this. Mackenzie commented that the new name is the Elochoman Marina Street Market. She is hopeful the name change will help bring new faces and take the negativity away that has been received regarding the farm aspect in the past. Discussion ensued.

MAINTENANCE REPORT

Manager Souvenir explained that they have started replacing the beds, mattresses and couches in the cabins. He explained that he is looking at installing mini-splits in the cabins and office next year.

Manager Souvenir commented that the PUD installed the transformer for Wesley. He explained the Port just needs to pull some wires and have an electrician come out to hook it up.

Manager Souvenir commented that he is waiting on some switches for the cameras. He is hoping to have these done by the end of the month. Discussion ensued.

November 9, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Commissioner Scott Anderson, Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, Maintenance Manager Jerry Nakonsky, and Administrative Assistant Mackenzie Jones.

General attendance through Zoom teleconference.

The meeting opened at 12:00 pm.

APPROVAL OF MINUTES

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on October 12, 2023, as submitted and Commissioner Sorensen seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for October 2023, copies of which are attached. Commissioner Sorensen made a motion to approve the financial reports for October 2023, and Commissioner Deaton seconded. The motion passed 3-0.

APPROVAL OF VOUCHERS:

Commissioner Anderson made a motion to approve vouchers 2023-401—2023-440 in the amount of \$68,674.56 for the month of November 2023, and Commissioner Sorensen seconded. The motion passed 3-0.

OPEN FORUM:

Nothing at this time.

ACTION ITEMS:

Resolution No. 2023-05 Adopting the 2024 Budget of the District

Commissioner Anderson made a motion to approve Resolution 2023-04 Adopting the 2024 Budget of the District, and Commissioner Deaton seconded. There was no public comment. The motion passed 3-0.

Resolution No. 2023-06 Authorizing and Amending the Rate Schedule of the District