

January 9, 2025

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Manager Todd Souvenir, Maintenance Manager Jerry Nakonsky, Administrative Assistant Mackenzie Jones, Attorney Tim Hanigan, Secretary Katie Thomas, Chamber of Commerce representative Ryan Murillo, and Wahkiakum Community Network representatives Diana Zimmerman and Minette Smith.

Commissioner Scott Anderson and the general public attended by Zoom teleconference.

The meeting opened at 12:00 pm.

APPROVAL OF MINUTES

Commissioner Anderson moved to approve the minutes of the regular board meeting held on December 17, 2024, as submitted and Commissioner Sorensen seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for December 2024, copies of which are attached. Commissioner Sorensen moved to approve the financial reports for December 2024, and Commissioner Anderson seconded. The motion passed 3-0.

APPROVAL OF VOUCHERS:

Commissioner Sorensen made a motion to approve vouchers 2024-527—2024-543 and 2025-001—2025-025 in the amount of \$53,455.35 for the months of December, 2024, and January, 2025. Commissioner Anderson seconded. The motion passed 3-0.

OPEN FORUM:

There was no discussion at that time.

DISCUSSION ITEMS:

Catch of the Day Sign

Manager Souvenir commented he met with Kyle Hurley and a student earlier in the week to discuss the design the commissioners picked, where the sign will be installed, and ideas for stability. Discussion ensued.

Wahkiakum Youth Mentoring Team

Wahkiakum Community Network representative Minette Smith handed out brochures and asked for local volunteers to commit to four hours a month for one year to mentor a local youth. Discussion ensued.

Fishing Derby 2025

Chamber of Commerce representative Ryan Murillo confirmed the fishing derby will be held the last Thursday, Friday, and Saturday in March. Discussion ensued the previous years' successes and challenges.

Wahkiakum Community Network representatives Diana Zimmerman and Minette Smith exited the meeting at 12:09 p.m.

Brewery owner Javier Sanchez entered the meeting at 12:11 p.m.

Kel's

Manager Souvenir invited everyone down to look at the progress after the meeting. Discussion ensued regarding the history of the building and the work completed.

Waiver of Compensation

Manager Souvenir let the commissioners know they usually sign a waiver of compensation for special meetings every year; however, it is completely optional.

ACTION ITEMS:

Approval of Leveling and Rocking

Manager Souvenir commented the land-swap project with the Town is almost finished; the last step will be to level and rock the whole area. He described the area to be leveled and rocked and reported he has reached out to at least four companies for bids. Discussion ensued regarding the challenges he's facing, including timing as the local company is crushing now and rock may not be available next month. Commissioner Deaton moved to approve a one-time authorization for the Manager to approve the forthcoming winning bid on the rock and leveling project and Commissioner Sorensen seconded. The motion passed 3-0.

MANAGER'S REPORT

Manager Todd Souvenir commented on and discussed the following topics:

- Spring salmon season is almost fully booked and they are receiving a lot of phone calls;
- The pump-out project should be finished up next week and he will request the final inspection;

- Now that the comp plan has been updated, he has been working with the Recreation and Conservation District and is eligible to apply for grants;
- The Cathlamet Yacht Club wants to install a bench in memory of Jeanne Carey, who passed away last year;

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

Executive Session: Review the performance of a public employee

Commissioner Deaton recessed the regular meeting at 12:30 p.m. to enter into executive session for 15 minutes to review the performance of a public employee as per RCW 42.30.110(1)(g).

There is action expected.

The executive session was adjourned at 12:45 p.m. and re-entered into the regular meeting.

Commissioner Deaton moved to approve a \$400.00/per month cost of living increase to the manager's salary effective with the January 2025 pay period, and Commissioner Sorensen seconded. The motion passed 3-0.

ADJOURNMENT:

The regular meeting was adjourned at 12:47 p.m.

The next regular meeting will be held February 13, 2025, in the DeBriar Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of January 9, 2025.

Scott Via Zoom
Scott Anderson, President

BRETT DEATON
Brett Deaton, Vice-President

James Sorensen, Secretary