

August 10, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Board President Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Commissioner Scott Anderson, Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, Mayor David Olson, and Maintenance Manager Jerry Nakonsky.

General attendance through Zoom teleconference.

The meeting opened at 12:00 pm.

APPROVAL OF MINUTES

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on July 13, 2023, as submitted and Commissioner Sorensen seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for July 2023, copies of which are attached. Commissioner Anderson made a motion to approve the financial reports for July 2023, and Commissioner Sorensen seconded. The motion passed 3-0.

APPROVAL OF VOUCHERS:

Commissioner Anderson made a motion to approve vouchers 2023-271—2023-312 in the amount of \$80,644.58 for the month of August 2023, and Commissioner Sorensen seconded. The motion passed 3-0.

OPEN FORUM:

There are none at this time.

ACTION ITEMS:

Fill for the Dike and Wesley:

Manager Souvenir commented he has been looking into hydroseeding all the camp sites. September is the only time the Port would be able to with how busy it currently is. September 5th through October 1st the Port has some opportunity to begin and he would like to take advantage. Discussion ensued.

Wesley Electrical and Water:

Manager Souvenir commented that with the success the Port has had adding water and power around the grounds, they would like to add water and power to Wesley camp sites. Manager Souvenir commented that almost everyone on Wesley request power or to have a power spot. Discussion ensued regarding power and water being added. Manager Souvenir explained that from a PUD stand point it is very minimal in costs to add power to Wesley, less than \$1,000.00. The beginning phase

would be putting a pedestal and power box next to Maria's Taco Stand. Then the Port would run their own conduit, followed by L&I coming out and inspect it and then it could be covered. Discussion ensued.

Commissioner Anderson and Commissioner Deaton both agreed the plan sounded good to them.

Commissioner Anderson made a motion to approve Manager Souvenir's plan to add power and water to Wesley, Commissioner Sorensen seconded. The motion passed 3-0.

Hydroseeding BID:

Manager Souvenir commented that he had received 3 different bids for the hydroseeding project. There is approximately 36,000 sq. ft. of project between Wesley and the Dike. One bid received from Above&Beyond hydroseed was .26 cents/ sq. ft. while the other two bids received from Legacy Landscaping and Cascade Hydroseed were both .12 cents/ sq. ft. One question Manager Souvenir asked the companies was "Do we get less seed for the lower cost bids?" The answer was No.

Manager Souvenir explained that Cascade Hydroseed comes back out to the job and reseeds for no extra cost if any spots don't take the seed - he explained that Cascade Hydroseed is really willing to work with the Port. The other company out of Castle Rock, Legacy Landscaping, would come down and re-seed but they charge 50% cost for re-seeding.

Commissioner Sorensen asked if the port has availability to water that will reach all of the areas that are to be hydroseeded. Manager Souvenir replied that yes there is water to all parts that are to be seeded.

Manager Souvenir recommended going with Cascade Hydroseed.

Commissioner Anderson made a motion to approve Cascade Hydroseed for approximately 36,000 square feet at .12 cents/ square foot, Commissioner Sorensen seconded. The motion passes 3-0.

County Line Pathway BID:

Manager Souvenir reported that they only received one bid for the County Line Pathway project from Lakeside Industries. Lakeside Industries was the company who did the first part of the project last year. The bid received from them was just under \$15,000.00. The county has agreed to split this cost with the Port. Manager Souvenir explained that \$2,500.00 would come from the County, \$2,500.00 would come from Port One and the remaining cost would be covered by the MRC grant. The Port is planning to have the project done before September of this year. This will complete the whole project.

Commissioner Deaton made a motion to approve the \$14,968.03 bid received from Lakeside Industries, Commissioner Sorensen seconded. The motion passed 3-0.

Fuel Dock BID:

Manager Souvenir commented that Sub Sea Marine quoted a little over \$10,000.00 for the Fuel Dock replacement. This bid is a lot less than the \$22,000 quote that was also received. Sub Sea Marine would replace all the current wood on the dock with new and add more floatation.

Commissioner Anderson asked if it would be treated wood. Manager Souvenir replied that it would be a marine treated wood. He also added that he doesn't want to wait until the dock gets any worse.

Commissioner Anderson made a motion to approve the spending of \$10,167.00 and some change to replace the fuel dock, Commissioner Sorensen seconded. The motion passed 3-0.

Camera BID:

Manager Souvenir explained that he has talked about getting more cameras in the Marina a couple different times. These added cameras would cover the launch, the new river view sites, the storage unites and around the Brewery. Manager Souvenir commented the bids received cover 6 additional cameras. The port received bids from Marina Wear and Computer Link NW. Both were similar in price; Marina Wear is what the Port currently uses and the cameras never have issues with the wear and tear. Computer Link NW would require a purchase of a new computer and a second software set up, explaining the port would be dealing with two different systems.

Manager Souvenir commented that he has liked and is happy with the current set up and would like to stay with Marina Wear.

Manager Souvenir explained that ADT did come out; however, they didn't have the technology to work with wireless cameras so they chose not to bid.

Commissioner Deaton asked if any of these cameras would be available on the website for people to see. Manager Souvenir replied yes, they will put one on the website.

Commissioner Anderson made a motion to concur with Manager Souvenirs choice of staying with Marina Wear, Commissioner Sorensen seconded. The motion passed 3-0.

Lease for Brewery and Taproom

Manager Souvenir commented that the Brewery lease was up at the end of this month and the Port re-upped it with a new 10-year lease. There were a lot of amendments in the prior lease for the taproom which was all made into a new lease.

Commissioner Deaton made a motion to approve the new leases for the Brewery and Taproom, Commissioner Anderson seconded. The motion passed 3-0.

State Organization for Boat access conference:

Manager Souvenir commented that there is a conference at the end of the month. This conference goes to different states and this year the conference is in Washington. It will be 4 days. Manager Souvenir explained that he would like to go to the 2 action packed days. The conference cost \$250.00 a day, there are no rooms available where it is located but he would find a place around and attend on Tuesday and Wednesday, if he could.

Commissioner Deaton made a motion to approve Manager Souvenir attending the SOBA conference, Commissioner Sorensen seconded. The motion passed 3-0.

Change meeting date for September from the 14th to the 13th:

Manager Souvenir explained that the Washington State fund renewal is September 14th, he is requesting that the regular Port meeting be moved to Wednesday, September 13th, so he can attend the meeting in Tacoma on the 14th.

Commissioner Anderson made a motion to approve the change of date for the regular Port meeting, Commissioner Sorensen seconded. The motion passed 3-0.

DISCUSSION ITEMS:

2024 AI Morris Regatta

Manager Souvenir reported that he has met with Richard from Willamette Sailing Club a couple different times. The Willamette Sailing Club is looking for a new location to hold their Regatta. They've run into a couple issues with water depth and number of boats at their past locations. Manager Souvenir commented that next year on August 2, 3 and 4 the Willamette Sailing Club will have their annual Regatta here at Port District No. One. This could mean several members possibly come and visit. This is exciting news Manager Souvenir explained, races right here in Cathlamet. Commissioner Anderson commented that that might draw a crowd which would be good for the new city park that will be done.

MANAGER'S REPORT

Manager Souvenir reported that the Port made it through Bald Eagle Days. He explained that Jerry had not been attending meetings because his crews have been out preparing. He commented that he is happy Jerry was able to join this meeting to be able to give him a thanks for his hard work.

Manager Souvenir explained that he is looking forward to a fun August, Hook the Hawg is August 24, 25 and 26. The Port should be very busy until September.

Manager Souvenir reported on the milfoil. He explained that the Port is having a resurgent with it this year and will be doing a treatment the week of the 14th. Manager Souvenir explained that the Port will need to plan and budget for spot treatment every year or full treatment every other year to take control of it.

Manager Souvenir reported that he will be out of town during the WPPA, but Administrative Assistant Mackenzie Jones can potentially attend. He explained that he would attend the second conference that is a little later in the year.

Manager Souvenir reported that insurance had a big increase, it went up 19%.

Manager Souvenir reported that at next month's meeting he will have the budget and rates for next year.

Manager Souvenir reported that Jerry has been getting a lot of work done this summer around the Port.

COMMISSIONER COMMENTS:

Commissioner Anderson commented great job to Jerry and his crew. We are getting ahead of the game and I appreciate your effort.

ADJOURNMENT:

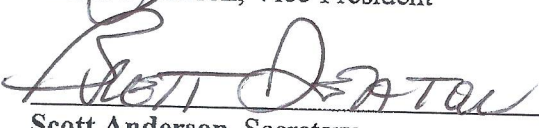
The regular meeting was adjourned at 12:30 p.m.

Approval of the minutes of the regular meeting of August 10, 2023.

Brett Deaton, President



James Sorensen, Vice-President



Scott Anderson, Secretary