

July 13, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Scott Anderson presiding. Also in attendance were Commissioner James Sorensen by phone call, Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, and Administrative Assistant Mackenzie Jones.

The meeting opened at 12:00 pm.

Commissioner Anderson commented that he would like to excuse Commissioner Deaton.

Commissioner Anderson made a motion to approve the absence of Commissioner Deaton, and Commissioner Sorensen seconded. The motion passed 2-0.

APPROVAL OF MINUTES

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on June 8, 2023, as submitted and Commissioner Sorensen seconded. The motion passed 2-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for June 2023, copies of which are attached. Commissioner Anderson made a motion to approve the financial reports for June 2023, and Commissioner Sorensen seconded. The motion passed 2-0.

Commissioner Anderson commented that the Commissioners will be moving the Approval of Vouchers up in today's meeting due to Commissioner Sorensen being present via phone call.

APPROVAL OF VOUCHERS:

Commissioner Anderson made a motion to approve vouchers 2023-225—2023-270 in the amount of \$73,974.73 for the month of July 2023, and Commissioner Sorensen seconded. The motion passed 2-0.

OPEN FORUM:

None at this time.

ACTION ITEMS:

Directional Signs:

Manager Souvenir commented with the new brewery location and the traffic that has come with it, he would like to place a sign on 3rd Street that says "No Left Turn" which would help traffic flow in a one-way direction. He commented that he would like to put a sign on 2nd Street that says "Right

Turn Only” and near the restrooms he would like to place a sign that says “No Right Turn” heading up towards 3rd Street. Manager Souvenir commented that this would avoid bad scenarios that have happened in the past and it would help keep traffic moving with the way parking is designed in the Port.

Commissioner Anderson commented that he would authorize the manager to make this a plan to follow through with. Commissioner Sorensen commented that he also would agree to this.

Board reached consensus to go along with the thought-through plan.

Speed Limit Signs 5MPH:

Manager Souvenir commented that he would like to place “5 MPH” signs on the Port roads as there have been some complaints regarding the speed of some vehicles.

Commissioner Anderson commented that he is in concurrence with that idea as there is a lot of boat traffic and people on foot in the Port.

Board reached consensus in allowing the Manager to post speed limit signs of 5 miles per hour.

Fuel Dock Floatation upgrade:

Manager Souvenir explained that fuel dock floatation upgrades will be as a preventative measure. Manager Souvenir commented that when the fuel dock was placed years ago it was heavier on one end vs. the other. After years of use, he believes it is time to do some preventative measures.

Commissioner Anderson commented that he would like to authorize the Manager to begin with the bidding process of upgrading the fuel dock floatation. Commissioner Sorensen commented that he agrees with authorizing the manager.

Board reached consensus.

DISCUSSION ITEMS:

Columbia River Kayaking:

Manager Souvenir commented that he met with Columbia River Kayaking. He commented that they’re looking to expand their business over the next couple of years, they are looking to get storage and have a kiosk to be able to run their business from. They’re potentially looking at the rock pit down the road. Manager Souvenir commented that he will be working with the PUD and the Town regarding the cost of having power and water installed at the rock pit for the possibility of this happening. Discussion ensued.

Surveillance Cameras:

Manager Souvenir commented that he is continuing to work with the Port's current camera vendor along with obtaining a couple of bids from other vendors. He will give a more detailed update during the Manager's Report.

MANAGER'S REPORT

Flowerbed Project:

Manager Souvenir commented that the flower bed project went really smooth and everything got done before Bald Eagles Days. He was very happy with how it turned out. Discussion ensued regarding the beautification project at the court house.

Camera Update:

Manager Souvenir reported that there was a theft in the Marina. Manager Souvenir and the Sheriff's Office worked together to solve the issue; the cameras that the Port had installed were able to assist in finding out who did the theft and ultimately resulted in an arrest. Manager Souvenir explained that it was the Port's equipment that resulted in finding who this person was and the Sheriff's office commented that the quality was as good as anything they have seen in the county.

COMMISSIONER COMMENTS:

Manager Souvenir gave a big thank you to the Port staff for getting a great job done before Bald Eagles Days.

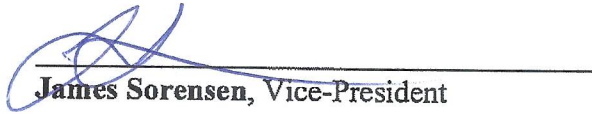
ADJOURNMENT:

The regular meeting was adjourned at 12:11 p.m.

Approval of the minutes of the regular meeting of July 13, 2023.

A handwritten signature in blue ink, appearing to read "Brett Deaton", written over a horizontal line.

Brett Deaton, President

A handwritten signature in blue ink, appearing to read "James Sorensen", written over a horizontal line.

James Sorensen, Vice-President

A handwritten signature in blue ink, appearing to read "Scott Anderson", written over a horizontal line.

Scott Anderson, Secretary