

September 13, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Board President Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, Mayor David Olson, and Administrative Assistant Mackenzie Jones.

Commissioner Scott Anderson attended through telephone call.

General attendance through Zoom teleconference.

The meeting opened at 12:00 pm.

APPROVAL OF MINUTES

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on August 10, 2023, as submitted and Commissioner Sorensen seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for August 2023, copies of which are attached. Commissioner Anderson made a motion to approve the financial reports for August 2023, and Commissioner Sorensen seconded. The motion passed 3-0.

APPROVAL OF VOUCHERS:

Commissioner Deaton made a motion to approve vouchers 2023-313—2023-353 in the amount of \$107,173.46 for the month of September 2023, and Commissioner Sorensen seconded. The motion passed 3-0.

OPEN FORUM:

Mayor David Olson explained that the Town of Cathlamet has confirmed there will be a workshop on October 16th for the Waterfront Park Project. This workshop will direct the overall design of said Waterfront Park. Mayor Olson commented that the Town would like the Port's attendance for this workshop as the Port and Town work hand in hand. The Port's input on where things are placed matter, Mayor Olson commented. The Town would dislike if things came to a screeching halt once construction hits the boundary line between the Port and the Town, considering is a \$700,000.00 project. The workshop will be held at the regular Town Council meeting on October 16th at 6 p.m. Gray & Osborne, Inc. Engineering will be attending the workshop to begin marking lines on where the paths and bathrooms etc. will be placed. Manager Souvenir replied that he wants to be there and will check his schedule for that evening; he will also speak with the commissioners regarding their availability. Discussion ensued.

Assistant Mackenzie Jones commented that she has wanted to get the Port more involved in the community. She explained that the Port could decorate the truck as a fish and hand out candy at the Halloween event "Neewollah". Discussion ensued regarding various ways she could get the Port more involved in community functions.

DISCUSSION ITEMS:

WPPA Small Ports Conference:

Manager Souvenir commented that he will be gone and unable to attend the WPPA Small Ports Conference, however he wanted Commissioners Anderson and Sorensen to know they are welcome to attend the October 26th and 27th conference. Manager Souvenir commented that Commissioner Anderson was going to look at his schedule regarding those dates. Discussion ensued.

Budget and Rates:

Manager Souvenir reported that he sent the first draft of the Budget and Rates for 2024. He commented there will be more talk about it at the next meeting. Manager Souvenir explained that he plans to pay off the County loan for the dock replacement which leaves the Port with a net balance of around \$330,000.00. Discussion ensued.

Food Cart Area:

Manager Souvenir commented that the Port currently has 30-amp power outlets facing 3rd Street near the over flow camping. He believes it might be a good idea to move the outlets across the street where the town is planning to put a new building for the idea of having a specific area with power and water for food carts. He brought up the idea of possibly even pouring concrete for a table area. Discussion ensued.

MANAGER'S REPORT

Manager Souvenir reported that it was a really fun month. Between the Wounded Warrior derby, the Port District No. 1 derby and the Yacht Clubs that visited, it was busy but a fun month. Manager Souvenir jokingly added that no one in the Wounded Warrior derby or the Port's derby beat the size of fish caught by him.

Manager Souvenir reported that the Port got part of their grounds hydroseeded this morning, he has been working with Maintenance Manager Nakonsky on getting sprinklers all in place to keep the seed damp all day. Manager Souvenir commented that the Port is preparing to start back-filling the ditch in preparation for hydroseeding on the 22nd.

COMMISSIONER COMMENTS:

Commissioner Deaton commented that people are loving the dike.

Commissioner Sorensen asked what the plan is to keep the hydroseeded areas damp. Manager Souvenir replied that they plan on watering probably four times a day during the warmer days. Discussion ensued.

ADJOURNMENT:

The regular meeting was adjourned at 12:14 p.m.

Approval of the minutes of the regular meeting of September 13, 2023.

Brett Deaton, President



James Sorensen, Vice-President

Scott Anderson, Secretary