

December 11, 2025

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Scott Anderson presiding. Also in attendance were Commissioner Brett Deaton, Commissioner James Sorensen, Manager Todd Souvenir, Maintenance Manager Jerry Nakonsky, Administrative Assistant Mackenzie Jones, Attorney Tim Hanigan, Secretary Nadia Goldinov, and camp hosts Jason Wells and Lacey Ezra.

The general public attended by Zoom teleconference.

The meeting opened at 12:00 p.m.

APPROVAL OF MINUTES:

Commissioner Deaton made a motion to approve the minutes of the regular board meeting held on November 13, 2025, as submitted, and Commissioner Sorensen seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for November 2025, copies of which are attached. Commissioner Sorensen made a motion to approve the financial reports for November 2025, and Commissioner Deaton seconded. The motion passed 3-0.

APPROVAL OF VOUCHERS:

Manager Souvenir provided a brief rundown on the voucher reports. Discussion ensued.

Commissioner Deaton made a motion to approve vouchers 2025-453—2025-492 in the amount of \$59,780.78 for the month of December 2025, and Commissioner Sorensen seconded. The motion passed 3-0.

OPEN FORUM:

Manager Souvenir introduced the new camp hosts, Jason Wells and Lacey Ezra. Manager Souvenir commented that they have been doing a great job and it is nice to have them here. Discussion ensued.

There were no public comments at that time.

ACTION ITEMS:

Acknowledgement of DRS Deferred Comp Participation from 2005 (Resolution 2005-03)

Manager Souvenir stated that after doing some research and speaking with the state retirement plan program, it seems the Port is already part of the Deferred Compensation Program from 2005. Discussion ensued.

The board of commissioners acknowledged that Port District No. One of Wahkiakum County, Washington, is already in the Deferred Compensation Program under Resolution No. 2005-03 A Resolution Authorizing Participation in the Deferred Compensation Program.

Reorganization of Board

Commissioner Anderson made a motion to reorganize the board in the following manner: Commissioner Deaton to President, Commissioner Sorensen to Vice-President, and Commissioner Anderson to Secretary, effective January 1, 2026. Commissioner Deaton seconded. The motion passed 3-0.

DISCUSSION ITEMS:

Commissioner Anderson asked if Port District No. One is a corporation or nonprofit. He knows somebody who wants to do volunteer service with the Port. Discussion ensued. Attorney Hanigan stated discussion could be continued outside the meeting.

MANAGER'S REPORT:

Manager Souvenir commented that it has been a busy month with the Bell House. Overall, the remodel has been going really smooth. Manager Souvenir provided an update on the progress of the Bell House. Discussion ensued.

Manager Souvenir commented that the Port had a couple bad water tests in the County Line Park water. Rob Brown with Brown's Plumbing came out to take a look and believes he found the problem. The Port will be working on getting the issue fixed. Discussion ensued.

Manager Souvenir commented that the Port has switched their Wi-Fi, cellphones, and office phones over to Spectrum. The Port is also working on installing Wi-Fi over at County Line Park. Discussion ensued.

Commissioner Sorensen asked if the Port will be matching contributions for the Deferred Compensation Program. Manager Souvenir commented that at the moment they are working on getting the program set up and underway. Somewhere down the line the Port might start matching contributions. For now, it is just a benefit for the Port employees to put some money away pretax.

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

OPEN FORUM:

There were no public comments at that time.

EXECUTIVE SESSION:

Commissioner Anderson recessed the regular meeting and entered into executive session at 12:20 p.m. for ten minutes to review the performance of a public employee as per RCW 42.30.110(1)(g).

Commissioner Anderson recessed the executive session and re-entered the regular meeting at 12:30 p.m. to extend the end time to 12:35 p.m.

Commissioner Anderson recessed the regular meeting and re-entered the executive session at 12:30 p.m.

Commissioner Anderson closed the executive session and re-entered the regular meeting at 12:35 p.m.

Commissioner Deaton made a motion to increase the manager's salary by \$500.00 a month, effective January 2026 pay period, and Commissioner Sorensen seconded. The motion passed 3-0.

ADJOURNMENT:

The regular meeting was adjourned at 12:36 p.m.

Approval of the minutes of the regular meeting of December 11, 2025.

Via Zoom
Scott Anderson, President

Brett Deaton
Brett Deaton, Vice-President

James Sorensen
James Sorensen, Secretary