

January 14, 2026

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Manager Todd Souvenir, Maintenance Manager Jerry Nakonsky, Administrative Assistant Mackenzie Jones, Attorney Tim Hanigan, and Secretary Jennifer Lorenzo.

Commissioner Scott Anderson attended by teleconference.

The general public attended by Zoom teleconference.

The meeting opened at 12:00 p.m.

### **APPROVAL OF MINUTES**

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on December 11, 2025, as submitted, and Commissioner Sorensen seconded. The motion passed 3-0.

### **FINANCIAL REPORT:**

Manager Souvenir submitted the financial reports for December 2025, copies of which are attached. Commissioner Deaton made a motion to approve the financial reports for December 2025, and Commissioner Sorensen seconded. The motion passed 3-0.

### **APPROVAL OF VOUCHERS:**

Commissioner Anderson made a motion to approve vouchers 2025-493—2026-019 in the amount of \$49,562.30 for the month of January 2026, and Commissioner Sorensen seconded. The motion passed 3-0.

Commissioner Anderson asked about the charge to Sherwin Williams and what it covered. Manager Souvenir explained that most of the cost was for paint for the Bell House. The other items bought were paint for the parking lot, and odds and ends needed for around the marina. Discussion ensued.

### **OPEN FORUM:**

None.

### **ACTION ITEMS:**

#### **Resolution No. 2026-01 - Manager's Salary**

Commissioner Deaton moved to approve Resolution No. 2026-01: A Resolution Adopting an Increase in the Salary of the Manager, and Commissioner Anderson seconded. The motion passed 3-0.

### Resolution No. 2026-02 - Meeting Schedule 2026

Manager Souvenir commented that looking at the 2026 year in advance, there were a few meeting dates that landed on the 1st or 2nd of the month. This puts the staff in a difficult position to have the vouchers prepared by the meeting for approval. Manager Souvenir wanted to address those meeting date changes now so that he can post it on the website and will not have to publish notices in the newspaper. Discussion ensued.

Commissioner Deaton moved to approve Resolution No. 2026-02: A Resolution Setting the Meeting Schedule of the District for the Year 2026, and Commissioner Sorensen seconded. The motion passed 3-0.

### Bids for Bell House Roof

Manager Souvenir obtained three bids from various roofing companies to replace the roof of the Bell House. The cheapest bid came from Anchor Roofing, a local company. Discussion ensued.

Commissioner Anderson abstained from voting as he has a conflict of interest. Commissioner Deaton moved to accept the bid from Anchor Roofing, and Commissioner Sorensen seconded. The motion passed 2-0, with Commissioner Anderson abstaining.

### **DISCUSSION ITEMS:**

#### Common Ground January 28th

Manager Souvenir stated that the MRC did a session of meetings last year calling it Common Ground. Manager Souvenir was asked to give a presentation to the group at their next meeting. The group will come to the Marina after their meeting, and Manager Souvenir will conduct a walking tour showing the group projects that have been completed and to talk about economic development. Manager Souvenir wanted to extend that invitation to the commissioners if they were interested in attending. Discussion ensued.

### **MANAGER'S REPORT**

Manager Souvenir gave an update on the Bell House. Everything inside has been painted white. Currently they are in the process of painting accent walls, and next week kitchen cabinets and flooring will be installed. After that, appliances will be installed and beds will be delivered. A vanity and other items for the bathroom will be delivered on Monday. The State will come and do an inspection once it is completed. So far, everything has been on track and he hopes to have the house ready for renting by March 15th. Discussion ensued.

Manager Souvenir reported that they are getting ready for springer season. The marina is already pretty full, with just a few openings left. The office is getting ready to start the process of making phone calls to confirm all reservations.

Manager Souvenir reported that they are currently working on a project for Wesley 8. The king tides had created some erosion so they will fill it in with sand and rock to make it a rock site like Wesley 7.

Manager Souvenir reported that on the uphill side of the Bell House, they will be installing a gravel pad so that people staying there will have parking for trucks and/or a trailer. Discussion ensued.

Manager Souvenir presented the 2025 Year in Review that Administrative Assistant Jones prepared. See attached sheet. Discussion ensued.

#### **COMMISSIONER COMMENTS:**

Commissioner Deaton asked if the port camera is down as he has not been able to log into it on the website. Manager Souvenir mentioned that the last power outage had caused some issues with the cameras. They had went through and fixed them, but may have missed that one; he will check.

Commissioner Deaton reported on a machine called the Weedoo. It is a boat type machine with two propellers driven by hydraulics that can be used to cut up grass and other things in the marina. It is designed so that it can easily maneuver around docks. Discussion ensued.

Commissioner Deaton reported that he will not be able to attend the February 12th meeting. Commissioner Sorensen commented that he may not be able to attend either. It was discussed and the board agreed to hold the February meeting on February 19th.

Attorney Hanigan asked the board if they were fine with the appendix to Resolution 2026-02 being updated to change the February meeting date. All three commissioners agreed they were fine with updating the appendix.

Commissioner Sorensen asked where do people go online to see all of the Port's available campsites, RV spaces and cabins for rent. Manager Souvenir replied that the Port is attached to several different websites that will direct people to our Port, however the Port's website is the main source. Discussion ensued.

#### **ADJOURNMENT:**

The regular meeting was adjourned at 12:42 p.m.

The next regular meeting will be held February 19, 2026, in the DeBriae Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of January 14, 2026.

  
Brett Deaton, President

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James Sorensen, Vice-President

  
Scott Anderson, Secretary