

January 12, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Board President Brett Deaton presiding. Also in attendance were Commissioner James Sorensen, Manager Todd Souvenir, Maintenance Manager Jerry Nakonsky, Attorney Tim Hanigan, Secretary Katie Thomas, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, and Mayor David Olson. General public attendance was made through Zoom teleconference.

The meeting opened at 12:00 pm.

APPROVAL OF MINUTES

Commissioner Deaton made a motion to approve the minutes of the regular board meeting held on December 8, 2022, as submitted and Commissioner Sorensen seconded. The motion passed 2-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for November 2022 and December 2022, copies of which are attached. Commissioner Deaton made a motion to approve the financial reports for November 2022 and December 2022, and Commissioner Sorensen seconded. The motion passed 2-0.

OPEN FORUM:

Wahkiakum Eagle Newspaper Reporter Diana Zimmerman asked Manager Souvenir about the standpipes. He confirmed he is working with the fire chief to find out when the programs went into effect and what is grandfathered in. He is also looking into installing fire extinguishers in select locations. Discussion ensued.

Mayor David Olson commented the Town is moving forward with the waterfront park grant that was based on the 2020 design. That design was done prior to Port input but the Town still wants to incorporate Port ideas into the project. Discussion ensued.

Brewery owner Javier Sanchez entered the meeting at 12:03 p.m.

ACTION ITEMS:

Resolution 2023-01 A Resolution Authorizing Adoption of Interlocal Governmental Agreement with Wahkiakum County for Operation of County Line Park

Port Manager Todd Souvenir commented the resolution will allow the Port continued management of County Line Park. Commissioner Deaton made a motion to approve Resolution 2023-01 A Resolution Authorizing Adoption of Interlocal Governmental Agreement with Wahkiakum County for Operation of County Line Park and Commissioner Sorensen seconded. The motion passed 2-0.

Waiver of Compensation

The Waiver of Compensation was signed by Commissioners Deaton and Sorensen.

Authorize Manager to Sign Enduris Insurance Claim

Manager Todd Souvenir confirmed the insurance claim was for the dredge incident. The claim totaled \$15,092.77 after the \$1,000.00 deductible. Manager Souvenir requested commissioner approval to sign the Enduris insurance claim. Commissioner Deaton made a motion to authorize the manager to sign the insurance claim and Commissioner Sorensen seconded. The motion passed 2-0.

OLD BUSINESS:

Fish Cleaning Table

Manager Souvenir reported he will be meeting with a contractor to discuss fish cleaning table designs, construction, and the timeframe for production. This is a small but exciting project to improve the marina. Discussion ensued regarding the design, backsplash logo, and location.

MANAGER'S REPORT

Manager Souvenir reported a sounding will be completed by the end of the month to see if channel depths have changed.

Manager Souvenir reported the Riverview and Dike projects are going well. The conduit has been installed, and next week the dike trenching will be completed for utilities installation.

Manager Souvenir reported the replacement docks are being made at Ballard Marine and should be completed by the end of the month.

Manager Souvenir reported the first yurt insulation has been installed and the second one is ready to start, although the roofs are not done yet.

Manager Souvenir reported the Port emails will be upgraded and Microsoft installed. He will keep the commissioners updated with new email addresses as they are available.

COMMISSIONER COMMENTS:

There were no commissioner comments at that time.

APPROVAL OF VOUCHERS:

Commissioner Deaton made a motion to approve vouchers 2023-001—2023-040 in the amount of \$72,062.75 for the month of January 2023, and Commissioner Sorensen seconded. The motion passed 2-0.

ADJOURNMENT:

The regular meeting was adjourned at 12:15 p.m.

The next regular meeting will be held February 9, 2023, in the DeBriac Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of January 12, 2023.

Brett Deaton, President



James Sorensen, Vice-President



Scott Anderson, Secretary