

April 13, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Board President Brett Deaton presiding. Also in attendance were Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Administrative Assistant Mackenzie Jones and Brewery Owner Javier Sanchez.

Commissioner James Sorensen, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, and Mayor David Olson attended via Zoom teleconference.

Commissioner Scott Anderson joined via telephone call.

General attendance through Zoom teleconference.

The meeting opened at 12:02 pm.

APPROVAL OF MINUTES

Commissioner Anderson made a motion to approve the minutes of the regular board meeting held on March 9, 2023, as submitted and Commissioner Deaton seconded. The motion passed 3-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for March 2023, copies of which are attached. Commissioner Deaton made a motion to approve the financial reports for March 2023, and Commissioner Anderson seconded. The motion passed 3-0.

ACTION ITEMS:

Boundary Line Agreement & Utility Easement

Manager Souvenir reported that the Boundary Line Agreement and Utility Easement with the town had been discussed in a previous meeting, however approval for signature is now needed.

Commissioner Anderson made a motion to approve the Manager being able to execute the Boundary Line Agreement and Utility Easement, and Commissioner Deaton seconded. The motion passed 3-0.

MANAGER'S REPORT

New Pumps/Lift Station

Manager Souvenir reported that the Lift Station was put in last June. It has worked flawlessly through the last 3 seasons, including peak season. Manager Souvenir added that United came out to clean the pumps and he will have them come yearly to clean. Discussion ensued.

Farmers Market

Manager Souvenir reported that Admin Assistant Mackenzie has been organizing the farmers market along with the Senior Nutrition Program, A program which helps seniors get healthy produce. Discussion ensued regarding the Senior Nutrition Program being a lot more difficult than years prior because of the move to electronic vouchers.

Manager Souvenir reported that the 40' vessel some people in the community saw was a vessel that the Department of Ecology took ownership of. The Department of Ecology brought the vessel to our Marina to clean it up and remove it.

COMMISSIONER COMMENTS:

Commissioner Deaton commented that the Marina worked well this year. From all the new stuff done to the dike, to the new fish cleaning table. Adding, "Yes I used the new fish cleaning table and it worked great".

Manager Souvenir commented that it had been a fun but busy month. Adding that it's time to take a deep breath and get ready for the next busy month.

APPROVAL OF VOUCHERS:

Commissioner Anderson made a motion to approve vouchers 2023-113—2023-155 in the amount of \$93,344.89 for the month of April 2023, and Commissioner Deaton seconded. The motion passed 3-0.

ADJOURNMENT:

The regular meeting was adjourned at 12:10 p.m.

The next regular meeting will be held May 11, 2023, in the DeBriar Meeting Room at 12:00 p.m.

Approval of the minutes of the regular meeting of April 13, 2023.



Brett Deaton, President



James Sorensen, Vice-President

Scott Anderson, Secretary