

June 8, 2023

The regular meeting of the Board of Commissioners of Port District No. One of Wahkiakum County, Washington, convened on the above date with Commissioner Scott Anderson presiding. Also in attendance were Commissioner James Sorensen, Manager Todd Souvenir, Attorney Tim Hanigan, Secretary Desiree Conroy, Wahkiakum Eagle Newspaper Reporter Diana Zimmerman, and Administrative Assistant Mackenzie Jones.

General attendance through Zoom teleconference.

The meeting opened at 12:00 pm.

Commissioner Anderson made a motion to excuse Commissioner Deaton, and Commissioner Sorensen seconded. The motion passed 2-0.

APPROVAL OF MINUTES

Commissioner Sorensen made a motion to approve the minutes of the regular board meeting held on May 11, 2023, as submitted and Commissioner Anderson seconded. The motion passed 2-0.

FINANCIAL REPORT:

Manager Souvenir submitted the financial reports for May 2023, copies of which are attached. Commissioner Sorensen made a motion to approve the financial reports for May 2023, and Commissioner Anderson seconded. The motion passed 2-0.

OPEN FORUM:

None.

ACTION ITEMS:

Resolution No. 2023-3 A Resolution Adopting an Increase in the Salary of the Manager

Commissioner Anderson commented that the resolution was in regards to adjusting the salary of the Manager.

Commissioner Anderson moved to approve Resolution No. 2023-3, a Resolution Adopting an Increase in the Salary of the Manager, and Commissioner Sorensen seconded. The motion passed 2-0.

Free Launch Day August 31st

Manager Souvenir commented every year the Port does a free event for Wounded Warriors, and the Port posts signs so people can plan for this event. Commissioner Sorensen questioned if the event was open to the public, to which Manager Souvenir responded yes. Discussion ensued.

Commissioner Sorensen made a motion to approve a Free Launch Day on August 31st, 2023, and Commissioner Anderson seconded. The motion passed 2-0.

DISCUSSION ITEMS:

Cathlamet Yacht Club – Sink

Manager Souvenir commented that every year for Memorial Day the Cathlamet Yacht Club uses the grill in the BBQ area. There was a water fountain that used to be used, but COVID restricted the use and it since hasn't been used. The Yacht Club offered purchasing a sink in place of the water fountain, if the Port would be willing to install it. Discussion ensued.

MANAGER'S REPORT

County Line Grant

Manager Souvenir reported that he has applied for a \$10,000.00 grant through the MRC. They have not done their proposals or made a decision yet; however, with a \$15,000.00 projected price I asked for \$10,000.00 with hopes of the county splitting the fee. Discussion ensued.

Farmers Market

Port Administrative Assistant Mackenzie reported that it has been a really good 2 weeks so far. She commented that there has been a lot of last-minute slots filling up. The first Farmers Market of this year had only 18 scheduled vendors but 21 vendors showed up. Discussion ensued regarding the produce table.

Summer and Fall Fishing

Manager Souvenir reported that they are expecting a really busy end of June and beginning of July. Port Administrative Assistant Mackenzie commented that there are a couple groups that booked a bunch of spots in the Port for the end of June and beginning of July. Discussion ensued.

Maintenance

Manager Souvenir reported that it has been a busy month so far and now the Port is preparing for Bald Eagles Days. The flower beds are getting updated in hopes that they will be done prior to the first week of July.

COMMISSIONER COMMENTS:

Commissioner Anderson commented that he was down at the port earlier and likes the new water runoff project he saw. Discussion ensued.

APPROVAL OF VOUCHERS:

Commissioner Anderson made a motion to approve vouchers 2023-192—2023-224 in the amount of \$50,968.50 for the month of May 2023, and Commissioner Sorensen seconded. The motion passed 2-0.

Wahkiakum Eagle Newspaper Reporter Diana Zimmerman commented that she heard there was a party at the brewery and a camper had complained. Diana questioned what do you (Manager Souvenir) do about that? Manager Souvenir replied that it was very minor. He had the situation handled in no time. Discussion ensued.

ADJOURNMENT:

The regular meeting was adjourned at 12:11 p.m.

Approval of the minutes of the regular meeting of June 8, 2023.

Brett Deaton, President

James Sorensen, Vice-President



Scott Anderson, Secretary